2027

WINTER CAMP

Camp Caraway



GROUP LEADERS

Thank you for considering Winter Camp at Caraway Conference Center & Camps near Asheboro, NC! We are excited to grow together this winter!

After reading this document, please feel free to ask any questions to cwillis@caraway.org; call or text: 336-521-9214.

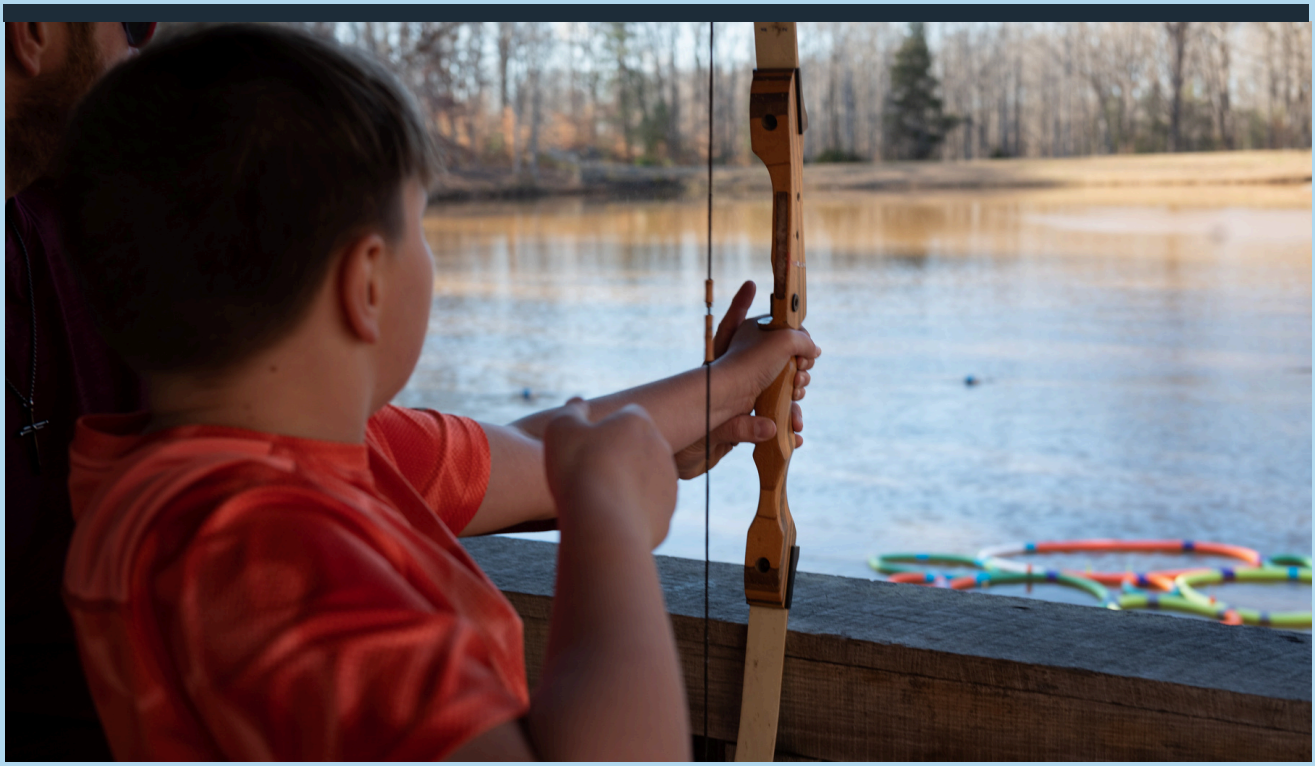
Please contact Monica Hines with any payment or registration questions: campregistration@caraway.org or 336-793-2232.

Program: We are intentional to have fun through Growing Faith in Jesus, Developing Relationships, Building Skills, and Serving Others. This camp is for children's groups of boys and girls who are in 3rd -6th grade with adult chaperones. There must be one gender specific chaperone (at least age 18) for every 6 children.

During activity times, your group will receive a riddle. The group will work together as a team to figure out which activity area to go to. Once there they will communicate as a team to accomplish a task/game/or activity. Points will be awarded for levels of completion of each activity. We will have awards for the top 3 groups at the end of the weekend. If your group is larger than 16, we may ask you to divide into 2 smaller groups. If this is needed, we will contact you. Campers and chaperones will be encouraged to participate and do well in each activity. The level of participation is always the choice of the individual. We want you to be well informed. Please contact us with questions.



CAMP CARAWAY WINTER CAMP



TO-DO:

As the leader of your group, it is your responsibility to ensure that all members receive the necessary information, that forms are completed online, and ensure that camper medications are collected before arrival at camp and turned into our nurse upon arrival. Please make sure each parent receives a link to the parent information letter, which includes the packing list. Additionally, confirm that they have filled out the online forms and listed any medications, vitamins, or supplements during this process. Camper medications cannot be administered unless they are documented by the legal guardian on the online forms and brought in the original medication packaging, loose medications will not be distributed.

ARRIVAL & DEPARTURE:

Arrive as a group Saturday morning, January 16th, 2027 between 10-11 am.

Departure: Camp will finish around 2:15pm on Monday, January 18th, 2027.

Please communicate to your student's parents about estimated times of arrival, etc.

CHECK-IN:

Park in the gravel parking lot by the Rye Staff House. You can find our interactive map here. Our staff will be on hand to provide direction and assistance. The group leader will check in at the designated area. Bring all camper medications, vitamins, and supplements for check-in, as well as the background check form.

Our medical team will securely store and manage all medications, allowing chaperones to engage with the children and relax. To streamline the check-in process, please ensure all medications are in their original packaging and placed in a zip bag labeled with the child's full name, age, and church name.

CHAPERONES

There must be one adult chaperone for every 6 students and they must be gender specific. Chaperones must be at least 18 years of age. I encourage you to choose mature Christian adults who are already active in your children's ministry. These adults need to be healthy enough to be able to walk around the rolling hills of our several hundred-acre campus. The chaperones have 4 main roles:

1. To engage with students and set a Christ like example as they care for them throughout the day.
2. Help transitions flow smoothly (such as helping campers wake up on time, attend all functions on time, finding their recreation area, and going to sleep on time, etc.).
3. Lead the campers in a morning quiet time devotion (we will provide booklets), and help debrief the day with you, the group leader by participating in a church group devotion/discussion each evening.
4. Help campers take care of their money, water bottle, coats, and other belongings. Many chaperones bring a small backpack to carry money, and other necessities. Remember that chaperones will have to fill out health history forms and waivers online also.

Optional: High School Chaperone Assistants

High school chaperone assistants must be juniors or seniors and will undergo the same vetting process as all other chaperones. These assistants do not count toward the 6:1 camper-to-chaperone ratio. While their role is designed to allow them to enjoy the experience, the primary purpose is for group leaders to mentor and equip these students as emerging leaders. By working alongside adult chaperones, high school assistants will gain valuable leadership skills, learning how to manage campers, assist with logistics such as pick-ups from classes and recreational activities, and ensure the overall safety and well-being of the group. It is crucial that these assistants contribute positively to the camp environment, prioritizing helpfulness over disruption. Each group is permitted to have a maximum of two high school chaperone assistants.

Vetting Chaperones: Your church or group must intentionally vet your adult chaperones using your church or group policies. We must take every measure of precaution to protect our children. At a minimum, we suggest this process includes a face-to-face interview with a church leader, at least 3 references, a background check, participation in child protection and other ministry training, and clear expectations for working with children. The below resources are child protection training options from companies I have personally used and trust for you to consider: https://ministrysafe.com/ and https://www.d2l.org/. You can also contact Kendra Joyner who is the Children's Ministry Consultant through The BSCNC for more support with child protection training: kjoyner@ncbaptist.org.

Background Checks: One of these measures is requiring a background check for every adult that attends as a chaperone and vehicle driver. All adults must have a background check completed by the church. Please see the included background check letter and be sure you communicate this with each adult that will attend. The group leader will bring the completed background check form to check in signed by an authorized church leader.

Chaperone Cell Phones: Students may not have electronics. Chaperones may have cell phones as long as they do not distract from the program. Their cell phones are to be silenced or muted. The church group leaders should make the decision if a child is to be allowed to call home or not, if so please do so in an area away from other campers. In many cases, calling home increases their anxiety. If a chaperone needs to use their phone, they need to ensure that they are not being a distraction and that they move to an area away from where campers are enjoying their experience. If a parent needs to be contacted for an emergent or urgent reason, please communicate this with the camp leadership so that we may assist as needed.

Sleeping Arrangements: Our cabins are air conditioned/heated with modern restrooms/showers. Beds are twin sized bunk beds. Groups will share cabin space with other groups when needed unless they pay for all available bed space in their cabin.

Special Food Needs: At Camp Caraway, we take food allergies very seriously. Our chef and kitchen staff accommodate and provide alternative meal options as much as possible. We can typically work around most allergies including gluten, dairy, soy, nuts, egg, and corn. It is important to note that our facility is NOT a nut free, dairy free, soy-free, egg-free environment. While our dining team is willing to support those with dietary needs, we cannot guarantee that there is no cross contamination.

If you have any questions or concerns on whether we can accommodate your dietary needs, please call our office during office hours from 9am - 5pm or by email to our Director of Food Service at cpowell@caraway.org. Please make sure to communicate all allergies on your health form and call our office with more details if needed. If we cannot provide your full dietary needs, we invite all of our guests to bring their own supply of snacks and personal meal supplements and offer a small amount of space to store refrigerated items in the Dining Hall area.

Safety & First Aid: Our staff are trained thoroughly to do their jobs well. Most staff are trained in FirstAid and CPR. There are basic first aid kits with most staff. We will have a Registered Nurse on call if needed. Our trained staff or nurse will be responsible for camper medication administration and will be available to assist during injuries or emergencies. We ask that you not give your campers medication. We provide most common over the counter medications at no cost to you and the Nurse or an administrator will follow our medical protocol about administering medications to campers. If a camper parent needs to be contacted, we will make sure the church leader is communicated to also.

Medications: All medications, vitamins and supplements of campers must be turned in to the nurses, no ingestible medication is allowed to be with campers. Chaperone (adult) medications, supplements and vitamins must be locked up either in a lockable bag or inside of a locked backpack while on campus with campers. Chaperone (adult) medications, supplements and vitamins (any ingestible medication) may also be turned into the nurse if the chaperone does not wish to lock up medication themselves. Our first priority is camper safety!



Location Address: Camp Caraway is located in Randolph County, North Carolina about 8 miles west of Asheboro in the community of Sophia. Caraway Conference Center and Camp address: 4756 Caraway Mountain Road Sophia, NC 27350.

Questions: We will communicate any changes to you. If you need anything, please ask. We are praying for God to use this program, our staff, and your chaperones to create a fun Kingdom focused camp as we come together.

Together is better,
Charlene “Clover” Willis
Program Manager
Caraway Conference Center and Camps
cwillis@caraway.org
Call or text: 336.521.9214

SAMPLE SCHEDULE

SUBJECT TO CHANGE

Saturday

10:00- Arrival/Settle (Jackson Hall and then to Cabins)
12:00- Lunch (Davis Dining Hall)
1:00- Welcome Ceremony (Jackson Hall)
2:00-5:00- Building Block Rotation 1
5:30 Dinner (Davis Dining Hall)
7:00- Worship (Jackson Hall)
8:15- Free Time/Church Small Groups.
Post Store Open- 8:30-9:45
8:30- Night Activity (Group 1)
9:45 - Get Ready for Bed

Sunday

7:00- Wake up and prepare for day
8:00- Breakfast (Davis Dining Hall)
8:40- (Team Quiet Time)
9:00- Worship (Jackson Hall)
10:00-12:00- Building Block 2
12:15- Lunch (Davis Dining Hall)
1:00-2:00- (Free/Rest Time)
2:00-5:00- Building Block 3
5:30- Dinner (Davis Dining Hall)
7:00- Worship (Jackson Hall)
8:15- Church group debrief and free time.
Post Store Open- 8:30-9:45
8:30- Night Activity (Group 2)
9:45- Prepare for bed

Monday

7:00- Wake up and Pack up Cabin
8:00- Breakfast (Davis Dining Hall)
8:40- Team Quiet Time
9:00- Worship (Jackson Hall)
10:00-12:00- Building Block 4
12:00- Lunch (Davis Dining Hall)
1:00- Closing Program and Awards (Jackson Hall)
2:00- Pack up. See you this summer!
Post Store Open 2-2:30.

Camp Caraway Background Check Policy

To: Churches providing volunteers for events for children, youth or developmentally challenged adults
From: Baptist State Convention of North Carolina (BSCNC)
Date: All 2027 camps and conferences

Background checks on all adults – anyone under age 18 cannot be a volunteer from a church or chaperoning a group - who will be chaperoning, participating in group activities or accompanying children, youth or developmentally challenged adults from your church to BSCNC events are a necessary part of protecting them and your church. The Baptist State Convention believes that you, as a church, need to know that you are doing everything you can to protect the children, youth and developmentally challenged adults of your church and the assets of your church. It is our hope that you have already put in place a policy that requires background checks for anyone working with children from cradle roll up to those who have reached age 18 and developmentally challenged adults.

The Baptist State Convention must have a form from your church on adults who are attending or working at such events. We have formatted a sheet below on which you can list people who have had background checks and are cleared to work or chaperone. It will be the responsibility of your church to complete background checks on all adults going with your group at least one week prior to departure. Any adult from your church working or chaperoning children, youth or developmentally challenged adults whose name is missing from this sheet will not be allowed to stay on the premises where the event is held or to work with the event in any capacity. This must be done for the protection of all attendees, your church and the BSCNC!! Your church can choose any background company that you like. At the BSCNC, we use First Point Screening Resources in Greensboro, N.C. We encourage you to consider using First Point.

First Point needs time to set up your account and complete the background screening reports. Please contact them to set up your new account a minimum of 30 days before your volunteers leave for camp. For those who routinely drive to such events, you should consider including a driving record check – that would be an additional expense.

Contact First Point Screening Resources: https://www.firstpointscreening.com/ info@firstpointresources.com ; 1-877-4BK-GRND.
Thank you for your cooperation.

The names of all adults attending this camp must appear on the form to be presented to Registration when your group arrives at the site of the event. Otherwise, the adults who accompany your church group will not be allowed to remain on campus!

Background Check Form

Before heading to camp please have a church administrator fill out the link below certifying that all of your chaperones and drivers have completed and passed a background check. Any person who is found to have criminal convictions related to sexual offenses shall in no case be permitted to serve in any capacity at BSCNC events.

The form must be filled out before your arrival to camp, without a completed form, your group will not be permitted to stay to ensure the safety of our campers

Background Check Form

Chaperone Code of Coduct Form

All chaperones will uphold the highest standards of ethical, professional behavior, above reproach in the sight of God and man. To that end, all chaperones will dedicate themselves to carrying out the mission of Baptist State Convention of North Carolina ("BSCNC") (and the churches and ministries it serves) with honesty, loyalty, trustworthiness, integrity, impartiality, love and respect for others.

Therefore, each chaperone agrees to comply with the following, including but not limited to:

- I will conduct myself in such a way that does not dishonor Jesus Christ, the Scriptures or His mission of the Great Commission. *Philemon 2:1-8; Romans 12:1-2; Colossians 1:9-14; 1 John 2:6; Ephesians 5:1-2*
- I will obey the laws of both the United States and, when BSCNC has international involvement, the laws of the respective countries, in a manner consistent with Romans 13. *Romans 13:1-5; Titus 3:1-2; 1 Peter 2:13-14*
- I will respect the structure and responsibilities of BSCNC's governing Board and uphold and implement policies adopted by the governing Board and Management. *Romans 13:1-5; Titus 3:1-2; Hebrews 13:17*
- I will demonstrate the highest standards of personal integrity, truthfulness, and honesty in all activities in order to inspire confidence and trust in such activities. *Proverbs 12:17; 11:1; 12:22; 19:1; Colossians 3:9; Matthew 5:37*
- I will respect and protect any privileged and confidential information to which I have access in the course of their chaperone duties, with the exception of any mandatory reporting I must make pursuant to Paragraph 10 below. *Proverbs 11:13; 12:23*
- I will not commit any acts that adversely affect the safety of one's self or other persons, including violating an established safety rule or generally accepted safe practice. *Philemon 2:3; 1 Corinthians 12:25; Ephesians 4:32*
- I will not practice or participate in gossip, talking maliciously about (whether rumor or fact) another BSCNC participant. *Proverbs 20:19; 25:9; Romans 14:13; 1 Timothy 5:13; James 4:11*

- I will not practice sabotage, i.e. undermining the efforts of BSCNC or jeopardizing the health and safety of any BSCNC participant. 1 Peter 2:1
- I will not practice any form of discrimination or harassment. Romans 12:17-21; 1 Peter 3:8-9; Ephesians 4:29; James 1:26. Harassment includes any act or omission that directly or indirectly creates an intimidating, hostile, or offensive environment.
- I will not practice or participate in sexual harassment. Proverbs 11:9; Romans 12:10; Ephesians 4:29; 5:3-4. Sexual harassment includes any unwanted or unwelcome physical or verbal conduct that directly or indirectly creates an intimidating, hostile, or offensive environment. All chaperones are subject to mandatory reporting laws in North Carolina. Any chaperone that witnesses any form of discrimination or harassment must report it immediately to their church group leader. Chaperones will avoid any type of inappropriate conduct, which can include inappropriate or suggestive comments, gestures, or physical contact, written or social media communication.
- I will treat all persons with respect and compassion, regardless of race, religion, gender, maternity, marital or family status, disability, sex, age or national origin. John 13:34; Galatians 3:28; 5:14; Ephesians 2:14; 4:32. I will not allow any type of bullying, and if I observe harassment or bullying of any kind, I will intervene in an appropriate way and immediately notify my church group leader.

If any chaperone is found to be in violation of the Chaperone Code of Conduct, BSCNC reserves the right to take whatever personnel and disciplinary actions it deems appropriate up to and including removal, and BSCNC reserves the right to do so in its sole and absolute discretion. BSCNC also reserves the right to reject volunteer chaperone status based upon sexual misconduct.

I have read and understood the Chaperone Code of Conduct:

_____

Print Name:

_____

Signature: Date: